

TENDER NO: - PMBI/02/08/ADMIN/2025/INSURANCE

Dated: 25.02.2025

E-Tender

For

**Comprehensive Insurance of PMBI Building and its Assets
Pharmaceuticals & Medical Devices Bureau of India(PMBI)**

Pharmaceuticals & Medical Devices Bureau of India (PMBI)

(Under Department of Pharmaceuticals, Government of India)

B-500, Tower-B, 5th Floor, World Trade Centre, Nauroji Nagar, New Delhi -110029

Inviting bids for Comprehensive Insurance of PMBI Building and its Assets

Pharmaceuticals & Medical Devices Bureau of India (PMBI) is the implementing agency for **Pradhan Mantri Bhartiya Janaushadhi Pariyojana** of **Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Government of India**. PMBI invites bids from eligible, Insurance Companies for Comprehensive Insurance of PMBI Building and its Assets.

01	Name of work	Comprehensive Insurance of PMBI Building and its Assets
02	Last Date & Time to Submit Bids on CPP Portal	17.03.2025 up to 10:30 A.M.
03	Mode of Tender/ RFP	E-Bidding/ E-tender
04	Type of Bid	Two Packet Bid
05	Tender Document	The details can be downloaded free of cost from CPP portal.
06	Date & time of opening of Technical bids	18.03.2025 up to 02:30 P.M.
07	Notice for amendment if any	Shall be hosted on CPP portal.
08	Address of Communication	To, The CEO, Pharmaceuticals & Medical Devices Bureau of India (PMBI), B-500, Tower-B, 5 th Floor, World Trade Centre, Nauroji Nagar, New Delhi -110029
09	Validity of Proposal	The rates in tender document shall be kept open from acceptance for a minimum period of 90 (ninety) days from latest due date of offer submission (incl. extension, if any).
10	Contact Person: In case of any query, you may contact any of the following officials	1. admn1@janaushadhi.gov.in 2. admn3@janaushadhi.gov.in 3. admn4@janaushadhi.gov.in Contact no.: 011-49431800

Note: PMBI reserves the right to cancel the Tendering process at any stage during the Tender Process without assigning any reason thereof.

Interested bidders may download the tender with all terms & conditions from the websites of PMBI (janaushadhi.gov.in) and CPPP portal (eprocure.gov.in). The tender shall be filed through CPPP portal only. Last date for filing the tender is **17.03.2025** up to 10:30 AM.

CEO, PMBI

Pharmaceuticals & Medical Devices Bureau of India (PMBI)

(Under Department of Pharmaceuticals, Government of India)

B-500, Tower-B, 5th Floor, World Trade Centre, Nauroji Nagar, New Delhi -110029

A. Technical Bid

Name of Company	
Registration of Company	
Pan No. of Company	
GST No. of Company	
Name & Contact details: Name: Telephone No./ Mobile No. E-mail Id	
The Firm/Company should have been in existence in India for a period of at least 10 years as on the date of this Tender	
Non-Blacklisting Certificate Bidder organization must attach non blacklisting certificate on their letterhead	
The company/firm should have provided insurance cover to at least three Government /Public sector institutions with assets not less than Rs. 500 crores in last three Financial Year	
Letter of Acceptance of All Terms should be attached with the Technical Bid	
Bidder should be registered with IRDA with a valid IRDAI license as on	

Note: Valid proof must be enclosed

Date:

Place:

[Signature]

(Name of Authorised Signatory)

Designation

[Company Seal]

B. Financial Bid

Total Yearly Premium for Comprehensive Insurance of PMBI Building and its Assets	
Total Yearly Premium Including GST	

(Financial bid shall be uploaded in the format given in BoQ at CPP portal)

Date:

Place:

[Signature]

(Name of Authorised Signatory)

Designation

[Company Seal]

Terms and Conditions

Insurance content covers losses/damage to content due to natural and man-made calamities mentioned below.

- **Fire**
- **Lightening**
- **Explosion/Implosion**
- **Aircraft Damage**
- **Impact Damage**
- **Riot, Strike, Malicious Damage**
- **Storm, Cyclone, Typhoon, Tempest, Hurricane, Tornado, Flood and Inundation**
- **Subsidence and Landslide including Rockslide**
- **Bursting and/or overflowing of water tanks, apparatus and pipes**
- **Missile Testing Operations**
- **Leakage from Automatic Sprinkler Installation**
- **Bush Fire**
- **Burglary**
- **Theft**

Commencement of Work

- The successful bidder shall commence insurance on the date of signing of agreement or as per the schedule provided by PMBI and shall proceed with the same with due expedition without delay.
- If the bidder fails to provide the insurance cover within stipulated time as per Work Order or as intimated, PMBI at its sole discretion will have the right to cancel the contract.
- Insurance cover shall be provided under the direction and to the satisfaction of PMBI.

Termination Clause

PMBI at its absolute discretion, reserves its right to terminate the contract/ agreement for any reason including but not limited to the following:

- PMBI without prejudice to any other remedy for breach of contract, may terminate the contract/agreement by giving seven days' notice in the event of unsatisfactory performance or on breach of any stipulated conditions or qualitative dimensions of the various services specified/agreed upon by the selected bidder, or if the engagement is not in the interest of PMBI or PMBI no more requires any such service.
- **Other Grounds for Termination:**
PMBI is entitled to terminate this contract/agreement for any reason at its absolute discretion forthwith without notice, without assigning any reason and without payment of any compensation, in the following cases:

- the Bidder is adjudicated insolvent by a Competent Court or files for insolvency.
- for any reason whatsoever, the selected bidder becomes disentitled in law to perform his obligations under this contract/agreement.

Property Details

Location	Office / Commercial	Address	Valuation of Insured Amount
Delhi	PMBI, Head Office	B-500, Tower-B, 5 th Floor, World Trade Centre, Nauroji Nagar, New Delhi -110029	110,00,00,000/-

Details of Assets

Location	Electrical equipment/ Furniture/ Others Assets	Address	Valuation of Insured Amount (Approx)
Delhi	Total Yearly Premium for Furniture (Chairs, Sofa, Storage, Working tables etc) TVs, CCTVs Camera, Photocopier Machines, Printers, Color Printers, Desktops, Laptops, Servers with Rack System, VCs Setup, ACs (Cassette and Split), Intercom, Biometric Machines, Refrigerator, etc	PMBI, Head Office, B-500, Tower-B, 5 th Floor, World Trade Centre, Nauroji Nagar, New Delhi -110029	3,00,00,000/-

Note: -

(i) The evaluation of financial bids/price bids will be based on Total Amount of premium inclusive of GST, quoted by the bidders.

(ii) The charges are to be quoted as per the above format. Quoting of amount in any other format other than as prescribed above is liable to be rejection.

(iii) The quoted rates must be all inclusive which will be deemed for the complete scope of work, other terms & conditions and payment terms, as provided herein. The quoted price will be firm and free from any variation till period of insurance.

(iv) PMBI reserves the right to reject all or any bid/offer wholly or partly without assigning any reason thereof whatsoever.

(v) Offers submitted shall remain valid for a period of 90 days from the last date of submission of offers.

Yours faithfully,

Date:

Place:

[Signature]

(Name of Authorised Signatory)

Designation

[Company Seal]

Acceptance & Declaration

We accept and declare that Group Medclaim Policy issued to the PMBI will be inclusive of all above-mentioned terms & conditions and no additional clause is added in policy to restrict the claim, if it is found, PMBI will reserve the right to terminate the policy at any time.

Further, our organization is eligible in all aspects to take contract of the above tender.

Date:

Place:

[Signature]

(Name of Authorised Signatory)

Designation

[Company Seal]

Bid Evaluation Process

1. The bid evaluation will be carried out in a Two-stage process as under:
 - A. **Technical Bid**- Technical Bid will be evaluated on the parameters asked in technical bid and it is of qualifying nature only. The bidders who will not meet the technical qualifications will be disqualified.
 - B. **Financial Bid** - Financial bid will be open only for those bidders who will be technically qualified.
 - C. **Selection of Bidder** - Lowest rate provided by the bidder will be considered as L1 to whom contract will be allotted.

The tender is not an offer and is issued with no commitment. PMBI has the right to withdraw tender and or vary any part thereof at any stage. PMBI has further right to disqualify any bidder, should it be so necessary at any stage.

For any clarification in the terms & conditions, organization may write to the following emails:

1. admn1@janaushadhi.gov.in
2. admn3@janaushadhi.gov.in
3. admn4@janaushadhi.gov.in

Or for any clarifications may call @ 01149431877/890/847.